

**VILLAGE OF NEW MINAS**  
**REGULAR COMMISSION MEETING**  
**NOVEMBER 12, 2013**  
**7:00 p.m.,**  
**Conference Room, Louis Millett Community Complex (LMCC)**

The regular monthly meeting of the Village Commission of New Minas was held on Tuesday, November 12, 2013.

**In Attendance:** Dave Chaulk, Chair  
Maynard Stevens, Vice-Chair  
Dean Hatt, Commissioner  
Mary Munroe, Commissioner  
James Redmond, Commissioner  
Terry Silver, Clerk Treasurer

**Also in Attendance:** Mr. Ken Harrison, Berwick, Friends of the Kentville Ravine  
Ms. Stacy Hanninen, Dietitian, AVD Health Authority  
Mr. Peter Hicklenton, Friends of the Kentville Ravine  
Mr. Gerard Hamilton, Assist. Supt of Public Works  
Mr. Jon Ansara, Recreation Director  
Mr. Don Zwicker, Resident

**CALL TO ORDER,** Chair Chaulk

Chair Chaulk called the meeting to order and welcomed everyone in attendance.

**APPROVAL OF AGENDA:** November 12, 2013

**It was moved by Vice-Chair Stevens, seconded by Commissioner Redmond that the Agenda of the November 12, 2013 meeting be approved as presented. The presentation by Friends of the Kentville Ravine Society was moved up on the Agenda to just prior to Business Arising from the Minutes. MOTION CARRIED**

**APPROVAL OF MINUTES:** Regular Commission Meeting October 15, 2013

**It was moved by Vice-Chair Stevens, seconded by Commissioner Hatt that the minutes of the Regular Commission meeting held October 15, 2013 be approved as circulated. MOTION CARRIED**

**PRESENTATION: - Friends of the Kentville Ravine Society, Peter Hicklenton**

Mr. Hicklenton was invited to give his presentation on the Society's efforts with regards to the Ravine on lands belonging to Agriculture Canada. He presented a brief slide show and gave a brief history of the formation of the Friends of the Kentville Ravine Society in the spring of 2013.

He spoke of the connection of the Kent Building Supplies' development (Irving Oil) with the inception of the Society, and of the Society's desire to have the 23 acres of residential-zone land owned by Irving adjacent to the proposed commercial development and to the ravine area. They are interested in working with the County of Kings, the Town of Kentville, the Village of New Minas and the federal Department of Agriculture to develop a plan to preserve the area.

After a question and answer period, Chair Chaulk thanked Mr. Hicklenton for his presentation, and Mr. Hicklenton thanked the Commission for the opportunity to speak.

**PRESENTATION – John Ansara – Healthy Eating in Rec Settings**

Chair Chaulk invited Rec Director John Ansara to come forward and give a presentation on the "Healthy Eating in Rec Settings" program. John then explained that he has been part of a group for approximately two years, and the group's short-term focus has been attempting to develop a healthy eating policy for use in recreation settings and facilities. Such things as healthy snacks in vending machines in public places and schools, and providing healthy foods for events are some of the targets for this group.

John stated that his long-term goal was to develop boarder policies to support healthy food environment in recreational settings for the Village. He stated that New Minas has already begun the process by not having vending machines in the LMCC, and we have installed water dispensers for public use.

John then invited Stacy Hanninen, Dietitian for AVDHA to speak. Stacy spoke about the provincial guidelines being issued, and how those guidelines can be utilized in recreation settings and municipal facilities. She emphasized that educating users of facilities is critical, and sometimes the biggest challenges, and she spoke on the opportunities, as well as challenges, for healthy eating programs.

Chair Chaulk thanked John and Stacy for their presentation.

**BUSINESS ARISING FROM THE MINUTES**

a) Sale of Civic Center – Update

Terry Silver advised there was nothing to report on the sale of the old Civic Center.

b) LED Lighting Program – Update

Terry Silver advised that as soon as we received the inventory report from Black and MacDonald on the current lights, a tender will be issued for the installation and maintenance of the LED lights.

c) Kings Partnership Steering Committee Village membership – Update

Terry Silver advised that the partners of the KPSC have taken the request of the Villages back to their local Councils for discussion, and it was stated it would be at least January before it would come back to the KPSC.

Vice-Chair Stevens stated that he had read in the newspaper that someone stated that Villages already have representation on the KPSC through their respective Councillors; however, he pointed out that our Councillor is not on the Committee, so we do not have representation.

d) Standard Life Pension Plan – New Plan Start Up Date April 1<sup>st</sup> 2013

In her report (attached to original minutes), Terry Silver outlined the process for the Village to continue using Standard Life as their Pension providers.

**It was moved by Commissioner Hatt, seconded by Commission Munroe, the Commission agreed to take over their own plan for staff pension with Standard Life, and the Clerk was directed to advise them that the new plan will start up on April 1, 2014. MOTION CARRIED**

## **COMMITTEE REPORTS**

a) Recreation Director's Report – John Ansara

Chair Chaulk asked if anyone had any questions relating to the Rec Director's report (circulated prior to this meeting, and attached to the original minutes).

Vice-Chair Stevens stated that he has still not seen any signs advertising the new trail, and people have asked him about them. John stated that there are no signs yet, but he has sign-makers making presentations on November 21<sup>st</sup>. T. Silver pointed out that the trail is not completed yet, and although we want to encourage people to use the trail when completed, public works staff still has some critical side-filling that has to be completed. She is concerned about liability issues if we encourage use before the trail is completed. Vice-Chair Stevens feels the signs should go up because people are using the trail anyway.

Commissioner Munroe asked if we had considered advertising it in the newsletter and John stated that we will definitely be doing this.

**It was moved by Vice-Chair Stevens, seconded by Commissioner Redmond that the report of the Recreation Director be approved as circulated. MOTION CARRIED**

b) New Minas Water Commission Report – Vice-Chair Stevens

Vice-Chair Stevens advised there was no meeting of the Water Commission to report.

c) New Minas Planning Advisory Committee – Commissioner Dean Hatt

Commissioner Hatt advised there was no meeting of the New Minas Planning Advisory Committee to report.

**NEW BUSINESS**

a) Mark Peck, Service NS and Municipal Relations Municipal Advisor

Terry Silver advised that Mr. Peck is the Village's new Municipal Advisor and had hoped to be in attendance at this meeting, but it appears he was not able to.

b) Christmas Hours, Friday Dec 27, Monday, Dec. 30, Tuesday – Dec 31.

Terry Silver, in her report to the Commission (attached to original minutes), requested that the Village operations be closed from December 27<sup>th</sup> through January 2<sup>nd</sup>. It was pointed out that the LMCC would be closed for eight days. Vice-Chair Stevens commented that we have this facility that is meant to provide a venue for healthy living and if we close it down for 8 days, people would not have any place to go.

Terry Silver stated that if last year was any indication of public need, there would not be a significant number of people wishing to use the facility, and the custodians would have to be here whether there was anyone using it or not. Commissioners stated that the office would only technically be closed for December 27, December 30 and December 31, and Commissioners agreed the office would close at noon on December 24<sup>th</sup>. But some felt that the LMCC should remain open straight through (except the public holidays), but would permit the staff to open for reduced hours (the fitness room and gym drop-in opportunities only).

Terry advised the Commission she would insure that a work-schedule was developed so that the custodians would not be required to work the entire time, and she thanked the Commission for their consideration.

c) Kings Citizens Coalition – request for meeting

The Commissions referred to a letter from the Kings Citizens Coalition suggesting they would meet with the Commission.

After discussion, it was agreed by the Commission that the Chair write a letter in response to their request thanking them for the opportunity to meet, but stating the Village Commissioners have a good grasp on what the Kings Citizens Coalition is doing.

**PUBLIC DISCUSSION PERIOD**

**ADJOURNMENT**

**On motion of Vice-Chair Stevens, the meeting adjourned.**

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**Dave Chaulk, Chair**

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**Terry Silver, Clerk Treasurer**