



Village of New Minas
Minutes of a Regular Commission Meeting
Monday, November 13th, 2017
7:00 p.m.

Louis Millett Community Complex (LMCC)

Commissioners Present: Maynard Stevens, Vice-Chair
Mary Munroe, Commissioner
Ken Pineo, Commissioner
James Redmond, Commissioner

Staff Present: April Ernest, Clerk Treasurer
Gerard Hamilton, Municipal Operations Manager
Krista McDonald, Deputy Clerk

Others Present: Melissa Connell, Kings County Family Resource
Centre

Regrets: Dave Chaulk, Chair
John Ansara, Director of Recreation & Community
Development

Call to Order:
Vice-chair Stevens called the meeting to order and welcomed everyone in attendance at 7:00 p.m.

Approval of the Agenda:

Redmond - Munroe

THAT the Agenda for the Regular Meeting of the Village of New Minas Commission of November 13th, 2017 be approved.

CARRIED

Approval of the Minutes:

Pineo - Redmond

THAT the Minutes of the Regular Meeting of the Village of New Minas Commission on October 10th, 2017 be approved.

CARRIED

Delegation – Kings County Family Resource Centre:

Melissa Connell, Executive Director of the Kings County Family Resource Centre, gave a presentation on the Centre and the many programs it makes available to our community. She explained that the centre operates over 20 programs on a weekly basis, often at satellite locations such as the LMCC. The KCFRC operates through provincial funding but greatly benefits from the support of community partners like the Village of New Minas. A discussion followed about age ranges for the various programs.

Business arising from Minutes:

a) Former Esso Property:

April Ernest provided an update that the old Esso property could be released as early as the spring of 2018.

b) Apple Blossom Festival:

April Ernest updated that she had reached out to the organizers about their request to move the Blossom Brew Night to the LMCC. Their reasoning is that the previous space at the Wolfville market is too small of a venue for the event. The Commission decided to bring the decision forward to the next meeting in December.

c) Baptist Church Rental:

April Ernest spoke of the value of this event to the community. Representatives of the church added the Village as insured on their insurance policy and re-routed the traffic to alleviate concerns that the Village's insurance provider had.

d) Bar Management:

Staff sent a letter to the Lions Club asking for their assistance with running the bar and met with them to discuss parameters. They will be taking it back to their club. Commissioner Stevens added that he has taken a Leave of Absence from his Lions duties at this time.

e) Skate Park:

April Ernest updated that John Ansara was working on opportunities to bring before the Commission.

Committee Reports:

a) **Water Commission Report & Regional Sewer Committee** – No Report

b) **Area Advisory Committee** – No Report

c) **MGA Review** – No report

d) **New Minas 50th Birthday Celebration Committee** – No Report

e) **Recreation & Community Development Report** – Report attached. Staff reported that ticket sales were doing well for the Jimmy Flynn show. Staff was asked for an update on the trail erosion situation. Gerard Hamilton reported that the area in question has been reinforced but may need additional supports in the future.

f) **Administration Report** - Report attached.

g) **Clerk Treasurer Report** - Report attached.

- h) **Public Works Report** - Report attached. Staff was asked the purchase of new bulbs for the UV system as it was previously discussed that the system may be sold. Gerard Hamilton reported that the system is in operation and will not be sold. He also updated that the Flood Plain Mitigation Project is underway as a Project Manager has been hired.
- i) **Beautification Committee** – Commissioner Munroe updated that the committee had a guest who was a landscape professional in to talk to the group, they are working on building their vision.

Pineo-Redmond

THAT the all Reports be accepted as presented.

CARRIED

New Business:

- a) **HR Policies for Review** – The policies will replace the sections of the current employment policy which they directly pertain to. Commissioner Pineo suggested different wording for the Compassionate Leave policy.

Munroe-Pineo

THAT the following individual policies replace existing elements of the Current Employment Policy (attached):

- Group Benefits Policy
- Job Sharing Policy
- Hiring of Former Employees Policy
- Orientation Policy
- Court Attendance Policy
- Holidays Policy

CARRIED

- b) **Sewer Bylaw Amendment** – The 2017/2018 Budget approval included a sewer rate change. Commission approved and completed the First Reading of the amendment to Sewer Bylaw 3 (attached).
- c) **Holiday Hours** – The Village Office typically closes for an extended period over Christmas holidays while the LMCC is open for limited hours. The Commission decided to observe the same schedule as previous years.

Munroe-Pineo

THAT the Village Office and the Louis Millett Community Complex observe holiday hours during the week following Christmas Day, and that these hours be advertised.

CARRIED

Correspondence:

The Commission reviewed the email from Dick Killam (attached). Commissioner Stevens suggested that staff reach out to set up a meeting to see what Mr. Killam has to offer and bring the information back to a future meeting.

Public Discussion:

There was no public discussion.

Redmond

THAT the meeting be adjourned at 8:17 p.m.

Maynard Stevens, Vice-Chair

April Ernest, Clerk Treasurer

