



Village of New Minas
Minutes of a Regular Commission Meeting
Monday, July 10th, 2017
7:00 p.m.

Louis Millett Community Complex (LMCC)

Commissioners Present:

Dave Chaulk, Chair
Maynard Stevens, Vice-Chair
Mary Munroe, Commissioner
Ken Pineo, Commissioner
James Redmond, Commissioner

Staff Present:

April Ernest, Clerk Treasurer
Gerard Hamilton, Municipal Operations Manager
John Ansara, Director of Recreation & Community
Development
Krista McDonald, Facility Manager

Others Present:

Jim Winsor, County of Kings Councillor

Call to Order:

Chair Chaulk called the meeting to order and welcomed everyone in attendance at 7:02 p.m.

Approval of the Agenda

Commissioner Pineo added discussing an Employee Relations Committee to the Agenda

Stevens - Redmond

THAT the Agenda for the Regular Meeting of the Village of New Minas Commission of July 10th, 2017 be approved as amended.

CARRIED

Approval of the Minutes

Pineo - Stevens

THAT the Minutes of the Regular Meeting of the Village of New Minas Commission on June 12, 2017 and June 22, 2017 be approved.

CARRIED

Business arising from Minutes:

- a) April Ernest gave an update on the sale of the former Civic Centre building. There is an easement issue which needs to be addressed through a proper survey. The Chair Chaulk acknowledged that this work is needed and necessary and staff will be starting the work as soon as possible.

Committee Reports:

- a) **Water Commission Report** – Stevens, Chair, New Minas
Water Commission provided the minutes from the last meeting held June 2017 (report attached).
- b) **Area Advisory** – Commissioner Pineo reported that there had been no meetings since the last report.
- c) **Regional Sewer Committee** - Commissioner Stevens gave an update (report attached).
- d) **MGA Review** – No update
- e) **New Minas 50th Birthday Celebration Committee** – Vice-Chair Stevens reported that the Committee is planning several events to celebrate this milestone (report attached).
- f) **Recreation & Community Development Report** (report attached).
- g) **Facility Report** (report attached).
- h) **Finance, Administration and Clerk Treasurer Report** (report attached).
- i) **Public Works Report** (report attached).

Redmond – Pineo

THAT the Reports be accepted as presented. Vice-Chair Stevens remarked that the recent Canada Day celebrations were a great success despite challenging weather conditions. Commissioner Pineo commented on what an amazing day the staff put together and both commended Sobeys and the Superstore for their generous contributions to the events.

CARRIED

New Business:

- a) **Banking – Investment Opportunities** – April Ernest discussed looking into investment opportunities as advised by our Auditor. The Commission will table the discussion until September when more information will be available.

- b) **Hiring Committee** – The Clerk position is advertised to close this Friday, July 14th. The Commission discussed developing a hiring committee and who would comprise the committee but decided to wait until Friday to make a final decision.
- c) **Clerk Treasurer Policy** – The Commission reviewed and approved the Clerk Treasurer Policy (attached).
- d) **Employee Recognition Policy** – The Commission reviewed and amended the Employee Recognition Policy (attached).
Redmond – Stevens
THAT the Employee Recognition Policy be amended to award employees a certificate in lieu of a card of thanks.
CARRIED
- e) **Beautification Working Group** – Commissioner Munroe will be taking this on and working with the Recreation & Development and Public Works Departments
- f) **Sidewalk Committee** – The Commission will review the list and proceed with discussions at the September meeting.
- g) **Employee Relations Committee** – Commissioner Pineo remarked that this committee is in the process of being created. Commissioners Pineo and Munroe will work on drafting a document as a starting point, including staff involvement where possible.

Public Discussion:

Councillor Jim Winsor reported that the county is in the final stages of the hiring process for the CAO role. He mentioned the Municipal Planning Strategy process is open for input but that the engagement component is on hold for the summer months and also spoke about the upcoming Public Meeting (July 13th, 7 pm) for the proposed 39 Unit building on Commercial Street.

John Ansara discussed putting a plan together to look into funding options for active transportation grants. The Commission would like to see what is available.

Pineo

THAT the meeting be adjourned at 8 p.m.

Dave Chaulk, Chair

April Ernest, Clerk Treasurer