



Village of New Minas
Minutes of a Regular Commission Meeting
Monday, October 11th, 2016
7:00 p.m.

Louis Millett Community Complex (LMCC)

Commissioners Present: Dave Chaulk, Chair
Maynard Stevens, Vice-Chair
Mary Munroe, Commissioner
Ken Pineo, Commissioner (attended via Skype)
James Redmond, Commissioner

Staff Present: Brenda Stimpson, Clerk Treasurer
Gerard Hamilton, Public Works
John Ansara, Recreation Director

Regrets: James Redmond, Commissioner indicated that he was not sure if he would be able to attend – enroute to a potential fire.

Call to Order: Chair Chaulk called the meeting to order and welcomed everyone in attendance at 7:00 p.m.

Approval of the Agenda
Stevens-Pineo

THAT the Agenda for the Regular Meeting of the Village of New Minas Commission of October 11th, 2016 be approved.

CARRIED

Delegation:

Ms. Wendy-Lee Hamilton presented a proposal for a grant application. The grant would come from the new Chronic Disease Innovation Fund and would be to provide the New Minas Recovery Day Program. The proposal is for a program that would run twice a week for approximately 8 – 12 weeks depending on the participant. The goal of the program would be to delivered by Seniors LINC multidisciplinary professionals, rehabilitation assistants, recreation staff and trained volunteers and would be designed to provide participants with self-management tools improving their level of physical fitness and activity. This program would enable behaviour modification in the long term and see many of these individuals joining ongoing Seniors Fitness Programs.

This program would be the result of a partnership between the Village of New Minas, the Central Kings Community Health Board and the Nova Scotia Association of Managers of Chronic Disease and Seniors Living Independently with Community Supports.

The Village would be responsible for receiving and administering the grant monies and for providing the facility at no charge.

Stevens - Munroe

THAT the Commission of the Village of New Minas support the concept of the new Seniors Program proposed;

AND THAT staff be directed to proceed with the application process partnering with Seniors LINC, the Community Health Board and the Nova Scotia Health Authority's Managers of Chronic Disease and report back to the Commission when results are received from the Nova Scotia Chronic Disease Innovation Fund.

CARRIED

Commissioner Redmond joined the meeting at 7:26 p.m.

Approval of the Minutes:

Pineo - Redmond

THAT the Minutes of the Regular Meeting of the Village of New Minas Commission on September 12th, 2016 be approved.

CARRIED

Business arising from Minutes:

- a) **Municipal Planning Strategy** – Brenda Stimpson indicated that she was not able to find any confirmation that there was an order required for the Community Plan relative to the Municipal Planning Strategy. Either could be completed first or second or they could be done concurrently.

Stevens-Munroe

THAT the motion regarding the Community Plan that was TABLED on September 12th, 2016 be returned from the table for consideration.

CARRIED

Pineo-Redmond

THAT the Village of New Minas send a request to Kings County to have Planning staff undertake a Community Plan for New Minas in conjunction with Village staff and Commission concurrent with the Municipal Planning Strategy.

CARRIED

Committee Reports:

- a) **Water Commission Report** – Commissioner Stevens, Chair, New Minas Water Commission delivered the report attached as Appendix “A” to these minutes.

Stevens – Redmond

THAT the Water Commission Report provided in Appendix “A” be received as presented.

CARRIED

- b) **Area Advisory** – Commissioner Pineo reported that there had been no meeting.
- c) **Regional Sewer Committee** – Commissioner Stevens reported that there had been no meetings since the last Village Commission Meeting.
- d) **Recreation & Community Development Report**
- e) **Facility Department**
- f) **Finance**
- g) **Administration and Clerk Treasurer**
- h) **Public Works**

Munroe – Redmond

THAT the Departmental reports be received as provided for information.

CARRIED

New Business:

- a) **MGA Review**

Brenda Stimpson advised that the document provided was just an expanded version of the changes proposed by the Village Working Group at the Nova Scotia Association of Villages Annual General Meeting in an expanded format. The format was provided to make it easier to understand what the existing legislation indicates and what the new recommended legislation would indicate.

She further indicated that the Village Working Group has requested that Villages review these recommendations and provide formal feedback to the group to enable them to move forward with support or awareness of the comments from individual Villages.

Pineo - Stevens

THAT the staff be directed to advise the Villages Working Group that the Village of New Minas Commission has reviewed the documented recommendations put forward and are in agreement and will support to recommended changes;

AND THAT the Village Commission would recommend that the change regarding the Clerk Treasurer should recommend the list of responsibilities as is the case for Chief Administrative Officers, instead of a complete Job Description.

CARRIED

- b) **Holiday Hours of Operation** – The Commissioners reviewed the proposed schedule and Chair Chaulk indicated that there should be an additional day, January 2nd when the building is closed, as the day in lieu for New Year’s Day.

Stevens – Redmond

THAT the Commission approve the Holiday Operation Schedule for 2016 as provided in Appendix “B” to these minutes, including the amendment proposed by Chair Chaulk.

CARRIED

- c) **Kings County – Sidewalk Winter Maintenance Agreement** - Brenda provided a brief overview of the report and the rationale for proposing the two year time frame. Essentially it is difficult to determine if this is a reasonable price or not since the staff did not track costs in previous years.

Gerard Hamilton, Manager of Operations, indicated that he had heard that the Town of Kentville was charging the County based on actual hours and vehicles.

There was a consensus that consideration of the agreement would be delayed until the next regular Commission meeting and staff would endeavour to get some of the values used in other agreements for comparison and consideration.

- d) **Update on Generator Request for Proposal** – Brenda Stimpson provided a brief overview of the status of the Generator indicating the issue that had occurred when the RFP included both the supply and installation of the Generator – only one respondent. Subsequently, staff divided the supply and installation making them separate RFPs, however, the installation would be inspected by the supplier and approved to ensure the warranty was valid and the installation completed as required.

Correspondence:

a) Central Kings Health Board

Village received a letter congratulating the Village of New Minas on making steps toward creating a healthier community through several initiatives including repairs to the trail and healthy refreshments at Village activities.

Public Discussion Period:

There were no comments from anybody in attendance.

REDMOND

THAT the October 11th, 2016 meeting of the Village of New Minas Commission be adjourned at 8:00 p.m.

Dave Chaulk, Chair

Brenda Stimpson, Clerk Treasurer

Appendix “A”

New Minas Water Commission report to New Minas Village Commission

The regular meeting of the New Minas Water Commission was held on Wednesday September 28
All of the Water Commissioner were present for the meeting which was called to order at 7pm.

The Minutes of the June 22nd meeting were approved as circulated.

The chair noted that there was nothing to report from the Regional Sewer Committee as there had been no new meeting of the Committee.

Gerard Hamilton presented a Departmental Report which included the following items:

A meeting between Village Staff and Scotia Tech Fluids to review an operating System for the Villages
new meter reading program, training of Village Staff on the new system will begin this month

Flushing of Water Mains has will run from October 5th to the 28th

Training for staff continues

Brenda Stimpson explained that the Village has completed the PRV Station, however she pointed out that the land had not been purchased to date and that a motion to do so would be needed.

It was moved by Dave Chaulk, seconded by James Redmond to Purchase the property on Prospect Rd. where the PRV Station is for the amount of twelve thousand dollars. MOTION CARRIED

Clerk Treasurer Stimpson informed the Water Commission that the Village has been providing a subsidy for New Minas Residents that are in the Village, but connected to Kings County Sewer System. She explained to the commission that we are paying dollars out to these people but we are not collecting anything from them in return. A lengthy discussion followed on how best to handle the issue that resulted in the following motion:

It was moved by Dave Chaulk, seconded by James Redmond to end the subsidy given to those residents, but give them a one year notice that this is happening. MOTION CARRIED

There being no further business nor anyone present from the general public the meeting was adjourned at 7:40pm

Submitted by Water Commission Chair

Maynard Stevens

Appendix “B”

Date	Day	Details	Admin. Office	Fitness Centre & Gymnasium	Public Works
Dec. 23	Friday	Normal Work Day	Open as usual	Open as usual	Working as usual.
Dec. 24	Saturday	Normal Weekend	Closed	Normal Weekend	Checks & Emerg.
Dec. 25	Sunday	Christmas Day	Closed	Closed	Checks & Emerg.
Dec. 26	Monday	Boxing Day	Closed	Closed	Checks & Emerg.
Dec. 27	Tuesday	Lieu of Christmas	Closed	Closed	Checks & Emerg.
Dec. 28	Wed.		Closed	Open 10:00 a.m. – 3:00 p.m.	Checks & Emerg.
Dec. 29	Thursday		Closed	Open 10:00 a.m. – 3:00 p.m.	Checks & Emerg.
Dec. 30	Friday		Closed	Open 10:00 a.m. – 3:00 p.m.	Checks & Emerg.
Dec. 31	Saturday	Normal Weekend	Closed	Open 10:00 a.m. – 3:00 p.m.	Checks & Emerg.
Jan. 1	Sunday	New Year’s Day	Closed	Closed	Checks & Emerg.
Jan. 2	Monday	Lieu of New Year’s Day	Closed	Closed	Checks & Emerg.
Jan. 3	Tuesday	Normal Work Day	Open as usual	Open as usual	Working as usual