

New Minas Village Commission

Minutes of Meeting

April 14, 2003

In Attendance

Vice-Chairman Marvin Messom
Les Barrett
James Redmond
Wayne Merrill

Councillor Dan Watters

Call to Order

Chairman Nicholson called the meeting to order.

Approval of Minutes

MOVED BY JAMES REDMOND AND SECONDED BY LES BARRETT THE MINUTES OF THE MARCH 10 MEETINGS BE APPROVED AS CIRCULATED. MOTION CARRIED.

Approval of Agenda

ON MOTION OF JAMES REDMOND AND SECONDED BY WAYNE MERRILL THE AGENDA BE APPROVED. MOTION CARRIED.

Reports

Recreation Advisory Committee

Wayne Merrill reported that the Commission had received twenty applications for the Director of Recreation position, and that four were interviewed.

On motion of James Redmond and seconded by Wayne Merrill that an offer be made to the preferred candidate and reported to the next meeting of the Commission. Motion Carried.

Moved by Wayne Merrill and seconded by Jim Redmond the report be received. Motion Carried.

Water and Sewer Commission

Mr. Ramsay reported that the Utility and Review Board had made a decision regarding the water utility and approved amended increased rates.

Marvin Messom reported that the staff had spent considerable time thawing water lines during the month of March, and that Hiltz and Seamone were carrying out a survey of possible infiltration points in the stormwater system.

On motion of Marvin Messom and seconded by James Redmond the report of the Water and Sewer Commission be approved. Motion Carried.

New Minas Area
Advisory Committee

James Redmond reported that the Committee recommended to Kings County Municipal Council the approval of rezoning and development agreement respecting the lands on the corner of Commercial Street and Cornwallis Avenue to develop a restaurant and shopping plaza.

On motion of James Redmond and seconded by Wayne Merrill the report of the Committee be approved. Motion Carried.

Clerk Treasurer Report

Mr. Ramsay reported on the activities of the village administration indicating that the priorities were financial accounting and water issues.

Approval of Accounts

On motion of Wayne Merrill and seconded by Les Barrett the accounts be approved with an amendment to add the stipend paid to Les Barrett of \$1500. Motion Carried.

Committee
Chairpersons

A report was circulated from Chairman Ted Nicholson listing the members of Committees and the names of Chairpersons.

On motion of Wayne Merrill and seconded by Les Barrett it was agreed to postpone action until after the Village Elections, if any. Motion Carried.

Quieting of Traffic

Marvin Messom reported that he has had no further contact with the Department of Transportation and Public Works re the traffic quieting issue. He will follow up in April.

Voting Procedures

On motion of Wayne Merrill and seconded by Les Barrett the Village Commission adopt the procedure that all members shall vote on all motions, and a non-vote will be considered a negative vote, and further that Mr. Ramsay be requested to draft a Meetings and Procedure Policy for the Commission. Motion Carried.

Water/Sewer Claims

On Motion of Wayne Merrill and seconded by James Redmond the claims submitted to the Village as a result of flooding March 4 be referred to the Water and Sewer Commission for action. Motion Carried.

Award of Tender
Playing Fields

Mr. Ramsay advised that staff will bring a recommendation to the next meeting (or earlier) to include the funding of the project, as well as the tender awarding.

Tender process

The Clerk Treasurer was requested to bring a revised Tender and Purchasing for approval that will include the necessity to have a locked tender box and the authority to call for proposals as well as a call for Tenders.

West Nile Virus It was agreed that the information provided by Wayne Merrill be referred to the Water and Sewer Commission to examine.

Unsightly Premises The Clerk Treasurer was requested to follow up the premises adjacent of Hau's Restaurant.

Occupational Health and Safety The Clerk Treasurer, on behalf of the Supervisor of Parks presented an Occupational Health and Safety Manual for approval.

On motion of James Redmond and seconded by Wayne Merrill the Policy Manual be approved. Motion Carried.

Les Barrett Letter Les Barrett requested that the Commission to acknowledge the letter that he wrote to the solicitor of Sherry Swanburg.

Adjournment The meeting adjourned at 8:30PM.

APPROVED:

CHAIRMAN

CLERK TREASURER