



Village of New Minas

Minutes of a Regular Commission Meeting

Monday, May 14th, 2018, 7:00 p.m.

Commission Room, Louis Millett Community Complex

Commissioners Present:

Dave Chaulk, Chair
Maynard Stevens, Vice-Chair
Mary Munroe, Commissioner
Ken Pineo, Commissioner
James Redmond, Commissioner

Staff Present:

April Ernest, Clerk Treasurer
Gerard Hamilton, Municipal Operations Manager
John Ansara, Director of Recreation & Community
Development
Krista McDonald, Deputy Clerk

Others Present:

Jim Winsor, County Councillor

Call to Order:

Chair Chaulk called the meeting to order and welcomed everyone in attendance at 7:00 p.m.

Swearing in of Commissioners:

Dave Chaulk and Ken Pineo took the Oath of Office.

Election of Chair:

April Ernest called for nominations for Village Chair. Commissioner Stevens nominated Commissioner Chaulk. There being no further nominations, Commissioner Chaulk accepted the appointment as Chair.

Election of Vice-Chair:

Chair Chaulk called for nominations for Vice-Chair. Commissioner Redmond nominated Commissioner Stevens. There being no further nominations, Commissioner Stevens accepted the appointment as Vice-Chair.

Approval of the Agenda:

Mrs. Ernest added the approval of the minutes from March 12, March 28 & April 3, 2018. Under New Business, a discussion on Gas Tax was added as well as the Royal visit to New Minas Elementary School.

Commissioner Pineo added Election Publicity under New Business and an In-Camera discussion on an HR Performance Issue.

Redmond - Pineo

THAT the Agenda for the Regular Meeting of the Village of New Minas Commission of May 14th, 2018 be approved as amended.

CARRIED

Approval of the Minutes:

Pineo - Redmond

THAT the Minutes for the Commission meetings of March 12th, March 28th, April 3rd, and April 9th, 2018 be approved.

CARRIED

Committee Reports:

- a) **Water Commission** – Report attached to original minutes.

Stevens – Redmond

THAT the Water Commission Report be accepted as presented.

CARRIED

- b) **Area Advisory Committee** – No report
- c) **Regional Sewer Committee** – No Report
- d) **New Minas 50th Birthday Celebration Committee** – Report attached to original minutes. Vice-Chair Stevens highlighted that the Committee have added an event on June 30th. The Sky Hawks – a precision parachute team – will perform in Lockhart & Ryan Park.

Stevens – Redmond

THAT the 50th Birthday Committee Report be accepted as presented.

CARRIED

- e) **Clerk Treasurer & Administration Report** – Report attached to original minutes.
- f) **Recreation & Community Development Report** – Report attached to original minutes.
- g) **Building Maintenance Report** – Report attached to original minutes.
- h) **Public Works Report** – Report attached to original minutes.

Redmond - Munroe

THAT the staff Departmental Reports be accepted as presented.

CARRIED

- i) **Beautification Committee** – Report attached to original minutes.

Munroe - Redmond

THAT the Beautification Committee Report be accepted as presented.

CARRIED

New Business:

- a) **Proposed Highway Sign** – A discussion was had around the signage for the Highway 101 exits. The Commission decided to keep the same design as the recently erected Highway 1 entrance signs.
- b) **Budget Request for pump replacement LMCC** – Mrs. Ernest explained that the LMCC requires two new pumps in the sewer lift station. The approximate cost will be \$6000.

Pineo - Munroe

THAT the \$6000 approximate cost for the replacement pumps in the LMCC lift station be pre-approved for the 2018/2019 budget.

CARRIED

- c) **Budget Meeting** - A budget meeting date was set for May 24th.
- d) **Gas Tax Discussion** – Mrs. Ernest reported that a portion of the funds for Granite Drive infrastructure were designated to come from reserves. She was seeking approval for these funds to come from Gas Tax.

Redmond - Pineo

THAT the Village use \$37,857 from Gas Tax money to cover the balance of the Granite Drive Water/Sewer infrastructure and Overpass trail projects.

CARRIED

- e) **Royal Visit to NMES** – A request came forward for a member of the Commission to bring greetings at the Apple Blossom Royal Visit to scheduled for May 25th. It was suggested that Commissioner Pineo attend and he accepted.
- f) **Election Publicity** - Commissioner Pineo expressed that not enough was done to publicize the recent election. Although staff did what was required, it did not have enough of an impact. A discussion was had regarding what can be done differently in future elections including more print advertising as well as a greater online presence.

Correspondence:

Mrs. Ernest read the Thank you card from Donna Randell aloud.

Chair Chaulk moved the Public Discussion up in the agenda.

Public Discussion:

Councillor Winsor updated the Commission on the status of the budget process and grant approvals at the County. He inquired if the Village have approached DTIR regarding the commercial paving project. A discussion was had about bike lanes and turning lanes. Mrs. Ernest reported that the Village has relayed correspondence along with the New Minas Fire Department and Kings Transit in relation to concerns with the Prospect Road and Commercial Street intersection needing widening. A discussion was had on the grant approval process and the challenges the Village and the County face with respect to multi-year grant approval.

In-Camera

The meeting went In-Camera at 7:44 pm

Redmond

THAT the meeting be adjourned at 8:16 pm.

Dave Chaulk, Chair

April Ernest, Clerk Treasurer