



Village of New Minas
Minutes of a Regular Commission Meeting
Monday, February 12th, 2018
7:00 p.m.

Louis Millett Community Complex (LMCC)

Commissioners Present:

Dave Chaulk, Chair
Maynard Stevens, Vice-Chair
Mary Munroe, Commissioner
Ken Pineo, Commissioner
James Redmond, Commissioner

Staff Present:

April Ernest, Clerk Treasurer
Krista McDonald, Deputy Clerk
Gerard Hamilton, Municipal Operations Manager
John Ansara, Director of Recreation & Community
Development

Others Present:

Jim Winsor, County Councillor
Tristan Redden
Jason Ripley
Don Zwicker
Katie Godon
Logan Morse
Kori Levy
Kevin Davison

Call to Order:

Chair Chaulk called the meeting to order and welcomed everyone in attendance at 7:00 p.m.

Approval of the Agenda:

The delegation from the Apple Blossom Committee was added to the agenda.

Pineo - Redmond

THAT the Agenda for the Regular Meeting of the Village of New Minas Commission of February 12th, 2018 be approved as amended.

CARRIED

Approval of the Minutes:

Redmond - Pineo

THAT the Minutes of the Regular Meeting of the Village of New Minas Commission on January 8th, 2018 be approved.

CARRIED

Delegation: Apple Blossom Committee (A.B.C.)

Katie Godon, Logan Morse and Kori Levy from the A.B.C. spoke to Commission about the potential for a large scale concert to be hosted in Lockhart & Ryan Park as part of the Apple Blossom Festival and in conjunction with the Village's 50th birthday. The event would occur on May 26th and the group is anticipating a turnout of about 5000 attendees. There is provincial funding available as well as sponsorship opportunities to cover the costs of the concert and logistics. The A.B.C. along with Kevin Davison will be securing a Canadian headliner as well as local talent for a free, family friendly event. The delegation answered questions and gave clarification regarding logistics, parking/traffic, contingency planning, and the presence of alcohol at the event. The Commission determined they would need a day to decide if they wanted to sit down with the group to go over a more detailed outline of the proposed event. A meeting would be set at a later date to discuss the details further.

Business arising from Minutes:

a) Photo History - Update:

Acadia Archives department has yet to get back to staff regarding Dick Killam's photographs.

b) Handicap Parking Spots:

April Ernest updated that temporary signage has gone up and that permanent spots will be added in spring.

c) Chairperson's Chain of Office:

Staff received a quote of \$200 and will be moving ahead with the work needed to update and refurbish the Chain of Office

d) Drake Batherson:

John Ansara update that he tried to connect but was not successful. He will try to reach out to Drake's parents to make a connection.

Committee Reports:

- a) **Water Commission** – Commissioner Stevens presented the report, recapping the minutes from the January 24th, 2018 meeting.

Stevens – Redmond

THAT the Water Commission Report be accepted as presented.

CARRIED

- b) **Area Advisory Committee** – No report
- c) **Regional Sewer Committee** – Commissioner Stevens presented the report, summarizing the meeting that took place on January 25th, 2018.

Stevens – Redmond

THAT the Regional Sewer Committee Report be accepted as presented.

CARRIED

- d) **New Minas 50th Birthday Celebration Committee** – Commissioner Stevens reported that the group will be looking into publishing an insert in the paper. The next event is in February (Pancake Breakfast) and there is talk of hosting an Apple Blossom event. The next meeting will be February 22nd.

Stevens – Redmond

THAT the 50th Birthday Committee Report be accepted as presented.

CARRIED

- e) **Recreation & Community Development Report**
- f) **Administration Report**
- g) **Clerk Treasurer Report**
- h) **Public Works Report**

Pineo - Stevens

THAT the staff Departmental Reports be accepted as presented.

CARRIED

- i) **Beautification Committee** – Commissioner Munroe presented a report from the Committee outlining efforts to purchase benches and planters for Commercial Street. A landscape design was presented for the roundabout and Crescent Drive areas.

Munroe - Redmond

THAT the Beautification Committee Report be accepted as presented.

CARRIED

Munroe - Redmond

THAT the Commission approve the basic conceptual ideas shown in the Blomidon Nurseries landscape plans for the Commercial Street roundabout, and the easterly corner of Crescent Drive/Commercial Street, to show the Department of Transportation and Infrastructure Renewal the Village's generalized intentions for beautification of those areas.

CARRIED

A second motion was made:

THAT the Commission engage the professional services of a specialist in urban beautification to work with the Village to develop plans that will brand New Minas as a unique community focused on our themes of The Shopping Centre of the Annapolis Valley and A Good Place to Live.

This motion died.

New Business:

- a) **Volunteer of the Year Nominations** – John Ansara updated that he had received a nomination and was presenting it to Commission.

Stevens - Pineo

THAT New Minas resident, Donna Randell, be nominated as Volunteer of the Year.

CARRIED

Commissioner Stevens went on to say that he felt the nominee was very special and deserving of this nomination.

- b) **Regional Sewer Budget** – April Ernest presented an overview of the operating and capital budgets for 2018/19.

Pineo - Munroe

THAT the Regional Sewer forecasted budget be accepted as presented.

CARRIED

- c) **Sewer Capacity for Annexed Area** - April Ernest updated that New Minas is currently using about half of the daily capacity, indicating that there is sufficient additional capacity available.
- d) **HR Policy Review** – The policies will replace the sections of the current employment policy which they directly pertain to. It was suggested that clarification be added to define senior management lieu time accrual as hour for hour.

Pineo - Stevens

THAT the following individual policies replace existing elements of the Current Employment Policy:

- Sick Leave Policy
- Hours of Work Policy

CARRIED

- e) **Budget Meeting Date** – A meeting date of February 21st was set for preliminary budget discussions.

Correspondence:

A letter from Jason Ripley had been circulated.

Public Discussion:

Councillor Jim Winsor spoke of the gaps identified by county CAO, Scott Conrod, in the Municipal Planning Strategy. He updated that the goal is to develop a comprehensive strategy including a New Minas community plan in collaboration with the village. April Ernest added that there is a revised picture for New Minas and this will be a partnership effort.

Jason Ripley thanked the staff of the Village and the County for remedying a sewer issue on Deep Hollow road.

Commissioner Stevens

THAT the meeting be adjourned at 8:25 p.m.

Dave Chaulk, Chair

April Ernest, Clerk Treasurer