

**UNAPPROVED MINUTES**  
**NEW MINAS WATER COMMISSION**  
**REGULAR MONTHLY MEETING**

**June 22, 2005**

**7:00 p.m.**

The regular monthly meeting of the New Minas Water Commission was held in the Conference Room in the Village Office on June 22, 2005 at 7:00 p.m..

**In Attendance**

Chair Linda Lockhart  
 Water Commissioner Rod MacInnis  
 Village Commissioner Sherry Swanburg  
 Superintendent of Public Works Peter Pothier  
 Water Systems Operator Gerard Hamilton  
 Clerk Treasurer Terry Silver  
 Administrative Assistant Lynn Spencer

**Regrets:**

Vice-Chair Bob Horne  
 Village Commission Chair Dave Chaulk

**CALL TO ORDER**

Chair Lockhart called the meeting to order.

**APPROVAL OF MINUTES: Regular Meeting May 25, 2005**

**It was moved by S. Swanburg, seconded by R. MacInnis, that the regular Water Commission Minutes of May 25, 2005 be approved as circulated. MOTION CARRIED**

**APPROVAL OF AGENDA: Regular Meeting June 22, 2005**

**It was moved by R. MacInnis, seconded by S. Swanburg, that the Agenda for the June 22, 2005 regular meeting be approved, with the following addition: “*Other Business, 6(a) Land Registry – R. MacInnis*”.. MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

(a) Water Billing update – Terry Silver

Terry Silver advised that the Village Commission approved of the sewer bills being issued in house. Bulldog Consultants are providing IT services locally, and the program providers (Munisoft) are working with them to start the ball rolling. Kings County staff has been advised and are willingly providing information.

(b) Remuneration – Terry Silver

Terry Silver presented the members with a report showing remuneration paid by several other municipalities with Water Utilities. She recommended that the Act be revised to not only accommodate any increase at this time, but to give authority for past increases. The members stated that Section 15A in the Act provided for increases, and Terry Silver stated she would investigate further. The Water Regulations will be reviewed at the same time. This item was deferred to the next regular meeting. Terry Silver was asked to contact Kentville, New Glasgow, Halifax Regional, Yarmouth and Bridgewater for rate comparisons.

(c) Water and Sewer Services for Prospect Road

The Commissioners reviewed a report from Village Engineer Doug Seamone, which included estimates to extend water and sewer services along Prospect Road to the Village boundary. Terry Silver will make an application for Canada/Nova Scotia Infrastructure Program funding for this extension. She will also investigate applying for a Provincial Capital Assistance Program (PCAP) Grant.

**SUPERINTENDENT OF PUBLIC WORKS MONTHLY REPORT**

The Superintendent's monthly report was viewed and discussion took place.

**On motion of R. MacInnis, seconded by S. Swanburg, the Superintendent's monthly report was approved as presented. MOTION CARRIED**

**OTHER BUSINESS**(a) Land Registry

R. MacInnis stated that the Commission should continue to pursue migrating all Water Commission-owned properties. Terry Silver advised that the process had been initiated; however, the Village's solicitor resigned and to date a replacement has not been secured. She stated she will present this task to the new solicitors once they have been appointed.

(b) List of Accounts Payable for Water Commissioners

R. MacInnis asked if it would be prudent for the Water Commissioners to view the bills paid by the Water Commission, since the Commissioners are responsible for the process. Terry Silver advised that the staff is responsible for the process; however the Commissioners approve the budgets. She stated that she would have no problem at all providing a "List of Bills" for the Commission's information.

**ADJOURNMENT**

**On motion of S. Swanburg, the meeting adjourned.**

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**Linda Lockhart, Chair**

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**Lynn Spencer, Recording Secretary**